



**Planning Review and Adjustment Committee**

**Date of Meeting: October 14/15**

**Location: Board Room, 650 Main Street, Woodstock**

**Attendance:** Andy Leech, Chair  
Alan McLaughlin  
Elaine English  
Kenneth Clark  
Mark Atwater  
Trevor Welch

**Regrets:** Brent Pearson, Vice Chair

**Staff:** Katelyn Hayden, Planning Director  
Bev Gullison, Office Administrator

Meeting was called to order by Andy Leech at 7:10 pm.

**Approval of Minutes**

A motion was made by Ken Clark and seconded by Trevor Welch to approve the Minutes of the September 9, 2015 meeting.

**MOTION CARRIED**

**Conflict of Interest**

None

**Zoning Applications**

None

**Subdivision Applications**

**1. Martin Guest – McElroy Road, Holmesville – File #: S-9-2015**

Katelyn Hayden, Planning Director presented the Planning Staff Report 17/15 for an application made by Martin Guest for approval of a tentative plan of subdivision to create one water orientated residential lot serviced by a private right-of-way on the McElroy Roy.



Katelyn Hayden noted Erin Guest is the wife of Martin Guest and they own the larger property, which they are gaining access to. They are simply giving themselves right-of-way access to their own land.

Alan McLaughlin inquired if there would be a concern if this property was part of the Flip program. Katelyn Hayden confirmed it would not be an issue for PRAC. Trevor Welch gave a brief overview of how the Flip program operates.

Andy Leech inquired if there were any questions.

It was moved by Allan McLaughlin and seconded by Elaine English to approve the subdivision plan as presented by Katelyn Hayden in planning report #17/15.

**MOTION CARRIED**

**2. Brennan Surveys – Elliott Brook Road, Beaufort – File #: S-10-2015**

Katelyn Hayden, Planning Director presented the Planning Staff Report 18/15 for an application made by Brennan Surveys for approval of a tentative subdivision plan to create one lot on a private right-of-way on the Elliott Brook Road.

Andy Leech inquired if the logging road that crosses this property is owned by Mable Glass. Katelyn Hayden advised Joan Tremblay owns the property on both sides of the road but advised Brennan Surveys will need to revise the plan to reflect this on the survey map. Andy Leech requested the surveyor revise the map to show the correct right-of-way property lines on the map. Katelyn Hayden confirmed she will request the revision, and reviewed the survey map with the committee members.

Alan McLaughlin inquired if people drive on the Elliott Brook road and Trevor Welch advised it is a public road which is primarily used as a woods road.

It was moved by Trevor Welch and seconded by Elaine English to approve the application as recommended by Katelyn Hayden, noting the amendment to the survey map to show the appropriate property lines, as the right-of-way must be extended to meet the proposed lot.

**MOTION CARRIED**

**Variance Applications**

None



**Old Business**

None

**New Business**

Katelyn Hayden recommended pushing the November meeting back to November 25, as the regular meeting day falls on Remembrance Day. This will also avoid the need to conduct a December meeting, since this is a busy time of the year. Katelyn Hayden stated she would inform the Surveyors within the region of the proposed meeting changed date.

**Adjournment:**

A motion was made by Elaine English to adjourn.

Meeting adjourned at 7:20 pm.

X   
Andy Leech, Chair

