

RSC 12 Recreation Committee

Meeting of February 4, 2015– Hartland Town Hall

Attendance:

Brian Hayden (Chair)
Jim Kennedy
Jill Hunter
Craig Melanson
Kent Kuhn
Paul Bradley
Chris Stacey
Kelly Foster, Woodstock Recreation Director
Tanya Hawkes, Hartland Recreation Director
Jo-Anne Lockhart (Executive Director)

Regrets: Jennifer Bear

Absent: Kari Merrithew

Call to Order: Meeting called to order at 6.30 p.m. by the Chair

Agenda: Brian Hayden stated he had invited the Recreation Directors for RSC12 to attend the meeting. It was moved by Craig Melanson and seconded by Jim Kennedy that the agenda be adopted.

Motion carried.

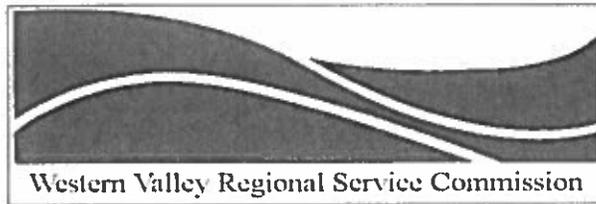
Approval of Minutes: It was moved by Craig Melanson and seconded by Kent Kuhn to accept the October 16, 2014 meeting minutes.

Motion carried.

Conflict of Interest Declaration: None

Business Arising:

- **2014 Recreation Survey**
 - Kent Kuhn presented a report of the survey results; 23 communities responded. Members reviewed the results and a discussion followed. An



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observation was made there was not much information on school facilities in the report.

- Brian Hayden asked about the \$100 gift card prize offered as an incentive for submitting the survey. Kent replied the prize was not awarded. Brian stated the draw for the prize should take place at the next RSC12 Board meeting and only those who submitted their survey before the deadline would be eligible.

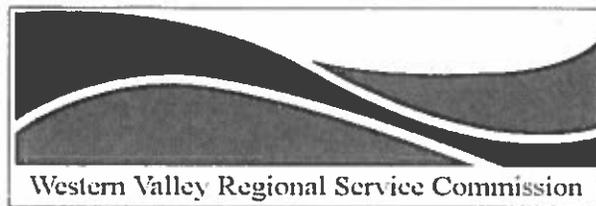
New Business:

○ **Master Plan**

- Brian Hayden stated there is \$75,000 available to the Recreation committee to proceed with their plans, \$18,000 is in the 2015 RSC12 budget and \$54,000 is available from Department of Healthy and Inclusive Living (DHIL) upon receipt of a Recreational Plan submission by March 31, 2015.
- A survey was undertaken by Kent Kuhn in 2014 and the results presented at the meeting. Brian Hayden asked what the next steps are to build upon the survey.
- Craig Melanson asked if we were going to map the stats we have from the survey. There was discussion about using GEONB map and what information was needed to complete this – either a postal code or GPS coordinates.
- There was discussion about whether the Region could do some of the mapping work “in-house” or should a consultant be hired. It was generally agreed some of the mapping work could probably be done by the RSC12 Planning department and Katie Hayden should be consulted.
- Kent Kuhn had a copy the draft Strategic Master Plan prepared by Kent Regional Service Commission. This draft will be forwarded to each of the committee members to review and change as necessary to fit Region 12.
- Members discussed whether it was feasible to have a North/South split in RSC12 because of the travel distances.

○ **Terms of Reference**

- Terms of Reference were reviewed and changes made. Jo-Anne Lockhart will update.
- Kent Kuhn will try to get a copy of Kent RSC’s terms of reference and forward them to the members.



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- The committee reviewed whether the members of the committee reflected the target groups outlined in the terms of reference 3.2. Except for the addition of another LSD Chair as a RSC12 Board representative, all groups were represented. Craig Melanson asked if the terms could make reference to conflict of interest, and in particular a member should declare a conflict if there is a personal benefit to themselves or their family.
- A motion was made by Paul Bradley and seconded by Craig Melanson to proceed with the Terms of Reference as discussed at this meeting.

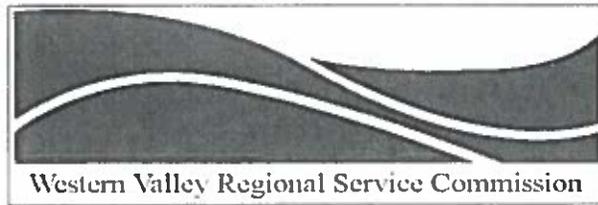
Motion carried.

○ **Issues to Address with Minister Kenny at February 17, 2015 Meeting**

- Brian Hayden stated the issue of parks and lakes should be addressed with the Minister. There are many opportunities for fishing, hunting, ATVs and snowmobiling; we need to know from the Minister if these activities are included under Recreation. In particular, mention was made of the inaccessibility of the park at North Lake. Some examples stated of a good approach to recreational facilities were Nordic skiing in Maine.
- Brian Hayden stated opening crown lands would not only allow greater recreational opportunities, but would also expand the tax base if cottages were built on some of the lake properties.
- Craig Melanson suggested the Minister should be asked what his expectations are for Recreation.

○ **Next Steps**

- It was decided a half-day facilitated session to brainstorm and prepare the submission to DHIL will be held on Sunday February 15, 2015 at 1.00 p.m. in the Woodstock office. Kent Kuhn and Kelly Foster were asked to recommend a facilitator.
- It was decided an Executive Summary should be submitted to DHIL by the end of February to let them know what work is being planned and to let them know a submission will be made by March 31, 2015 for the \$54,000.
- The results of the session will be presented by Brian Hayden at the March 24, 2015 Board for their approval before submission to DHIL by March 31, 2015.
- Craig Melanson asked if a fund was necessary to cover expenses of the committee. Jo-Anne Lockhart stated there was \$18,875 in the budget for this



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purpose and members should submit invoices / receipts to RSC12 for payment / reimbursement.

It was moved by Craig Melanson to adjourn the meeting at 8.10 p.m.

A handwritten signature in blue ink, appearing to read "Brian Hayden", is written over a horizontal line. The signature is stylized and extends to the right of the line.

Brian Hayden, Chair