

Western New Brunswick

Service Commission

Board of Directors

Minutes of the Board Meeting –Special Meeting February 9 – 11 a.m. – Western Valley Multiplex

In Attendance:

Chair, Tom Eagles, Mayor, District of Tobique Valley
Cindy McLaughlin, Mayor, Village of Southern Victoria
Trina Jones, Mayor of Woodstock
Andrew Harvey, Mayor of Carleton North
Lynn Hambrook, Chair, Western Valley Rural District

Regrets:

Supervisor, Greg Lutes

Absent:

Mayor, Tracey DeMerchant

Staff In Attendance:

Katelyn McGrath, CEO
Andrea Callahan, Director of Operations (Recording Secretary)

Adrian Witt, Director of Business Growth & Workforce Development for Ignite Western NB

Call to Order:

The Chair, Mayor Tom Eagles called the meeting to order at 11:03 am and welcomed all in attendance.

No conflict of interest was proclaimed by those in attendance.

Adoption of Agenda:

24-0-08

Motion: Resolved, “that the agenda be approved as circulated.”

Moved: Mayor, Andrew Harvey

Seconded: Mayor, Cindy McLaughlin

Motion Carried.

Adrian Witt, Director of Business Growth & Workforce Development gave a presentation to the Board regarding the work that Ignite is doing in the Western Valley.

The members present discussed dates that could work for the presentation by the RCMP. It was decided that March 27, 2024, at 6 p.m. at the Western Valley Multiplex would be the best option.

Housing RFPs

The Board of Directors discussed the three (3) proponents for the Housing RFP.

24-0-09

Motion: Resolved that," the Western NB Service Commission award Stantec the contract for the 2024-01 RHS – Regional Housing Strategy."

Moved: Mayor, Andrew Harvey

Seconded: Mayor, Trina Jones

Motion Carried.

Website Redesign and Tourism Marketing & Branding

The Board of Directors discussed the six (6) proponents for the RFPs for Website Redesign and for Tourism Brand Development and Marketing Strategy.

24-0-10

Motion: Resolved that, "the Western NB Service Commission award both RFPs 2024-02 Website Redevelopment and Design and 2024-03 Tourism Brand Development and Marketing Strategy to Websolutions."

Moved: Mayor, Cindy McLaughlin

Seconded: Mayor, Trina Jones

Motion Carried.

Appointment of Committee Members

CEO, Katelyn McGrath reported that Tanya Cloutier expressed interest in being a member of the Health Committee.

Motion: Resolved that, "Tanya Cloutier be appointed to the Regional Health Committee of the WNBSC as a community member representative."

Moved: Mayor Andrew Harvey

Seconded: Mayor, Cindy McLaughlin

Motion Carried.

CEO, Katelyn McGrath reported that Tanya Cloutier expressed interest in being a member of the Community Development Committee as a community member representative.

Moved: Mayor, Trina Jones
Seconded: Mayor, Andrew Harvey
Motion Carried.

The Board directed CEO, Katelyn McGrath to engage the Health Committee according to the composition presented.

Motion to Adjourn

Moved: Mayor, Andrew Harvey
Seconded: Mayor, Trina Jones