

Western New Brunswick

Service Commission

Board of Directors
Minutes of the October 25, 2024
WNBSC Office
3143 Main Street, Centreville, N.B.

Board Members In Attendance:

Chair, Tom Eagles, Mayor, District of Tobique Valley
Cindy McLaughlin, Mayor, Village of Southern Victoria
Andrew Harvey, Mayor of Carleton North
Leonard Foster, Mayor, Lakeland Ridges
Tracey DeMerchant, Mayor, Hartland
Trina Jones, Mayor, Woodstock
Lynn Hambrook, Chair, Western Valley Rural District

Regrets:

Absent:

Staff In Attendance:

Katelyn McGrath, CEO
Andrea Callahan, Director of Operations (Recording Secretary)
Joan Kennedy, Finance Manager
Wendy Marr, Community Development Coordinator
Fred Thompson-Brown, Director of Environmental Health & Public Safety

Special Guests:

Tim Smith and Derron Merriweather, Municipal Group of Companies
Kelly Taylor, Urban Rural Rides

Call to Order:

The Chair, Tom Eagles, called the meeting to order at 9:00 a.m.

No conflict of interest was proclaimed by those in attendance.

Motion to Accept Agenda

24-0-39

Moved: Cindy McLaughlin

Seconded: Lynn Hambrook

Motion Carried.

Community Development

The meeting began with a presentation from Wendy Marr, Community Development Coordinator for the Western NB Service Commission.

Wendy explained her role in delivering the Economic and Social Inclusion Corporation's goals and priorities and her achievements throughout the last year in meeting the priorities of the Community Development mandate for the WNBSC.

Mayor Jones suggested rack cards be created to allow municipalities and the public to easily identify what is offered in this portfolio at the RSC.

Solid Waste

Fred Thompson-Brown presented on the Solid Waste mandate within the WNBSC with what he has been working on.

Fred will update the Paint Recycling rack cards and distribute them to all stores that sell paint.

All the mayors agreed that education is key and that education on the mandate must be pushed continuously.

Derron Merriweather and Tim Smith, representing the Municipal Group of Companies, joined the meeting for discussion with the Board of Directors.

Motion to go In-Camera

24-0-40

Moved: Trina Jones

Seconded: Andrew Harvey

Motion Carried.

Motion to go Out of camera

24-0-41

Moved: Andrew Harvey

Seconded: Trina Jones

Motion Carried.

Public Safety Presentation – Fred Thompson-Brown

Mayor Trina Jones mentioned that some of the phone numbers in the draft public safety booklet need to be updated and that the draft should be sent out to the other stakeholders (police, fire chiefs, members of the public safety committee.) who could offer input as to anything that needs changed or that is missing.

Thirty (30) minute break for lunch. The meeting resumed at 12:49 p.m.

Budget

Katelyn explained the amendments made to the budget as requested at the September meeting.

The Board discussed the Tourism and the Economic Development draft budgets and made one amendment to lessen the salary and marketing budget in the Tourism mandate.

Motion to Distribute Draft Budget to Municipalities

24-0-42

Motion: Resolved that, “the 2025 WNBSC draft budget be released for distribution for a period of 45 days once the amendments were made.”

Moved: Cindy McLaughlin

Seconded: Trina Jones

Motion Carried.

Presentation from Kelly Taylor of Urban Rural Rides Via Zoom

Kelly Taylor presented to the Board on the success of the ride share program in our region. The Board was able to ask questions and obtain clarification on their questions.

RDMO – discussion was tabled until the next meeting.

Katelyn will check with Stantec to see when they will be available to present the Housing Strategy and Needs Assessment to the Board.

CEO Report

Katelyn explained that most of the items had already been discussed throughout the meeting.

Mayor Andrew Harvey asked how the tax bases for municipalities were obtained and Katelyn explained that these are sent to us by ELG and are calculated using a formula specific to the Community Funding Act.

Mayor Trina Jones asked if each municipality would consider putting a small amount in their 2025 budgets to aid with the outreach workers that will continue to work with the homeless persons within the region.

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The next meeting was set for Friday, December 13, 2024, at 9 am at the WNBSC office.

Motion to Adjourn at 2:59 p.m.

Moved: Trina Jones

Seconded: Andrew Harvey

Signed: _____
Chair, Tom Eagles

Secretary, Trina Jones