

Western New Brunswick

Service Commission

Board of Directors
Minutes of the January 31, 2025
WNBSC Office
3143 Main Street, Centreville, N.B.

Board Members In Attendance:

Chair, Tom Eagles, Mayor, District of Tobique Valley
Cindy McLaughlin, Mayor, Village of Southern Victoria via zoom
Andrew Harvey, Mayor of Carleton North
Leonard Foster, Mayor, Lakeland Ridges
Trina Jones, Mayor, Woodstock
Lynn Hambrook, Chair, Western Valley Rural District

Regrets:

Tracey DeMerchant, Mayor of Hartland

Absent:

Staff In Attendance:

Katelyn McGrath, CEO
Andrea Callahan, Director of Operations (Recording Secretary)

Call to Order:

The Chair, Tom Eagles, called the meeting to order at 9:03 a.m.

No conflict of interest was proclaimed by those in attendance.

Motion to Accept Agenda

25-0-01

Moved: Trina Jones

Seconded: Leonard Foster

Motion Carried.

Motion to approve October 25, 2024, minutes

25-0-02

Moved: Cindy McLaughlin

Seconded: Trina Jones

Motion Carried.

Western New Brunswick

Service Commission

Motion to accept December 13, 2024, minutes

25-0-03

Moved: Cindy McLaughlin

Seconded: Andrew Harvey

Motion Carried.

Under Old Business, Andrew Harvey asked the status of the Trails Strategy with We6 and Katelyn told the Board that the consultants are fine with the changes in the scope of the project.

Andrew asked if the letter regarding the Ambulance NB had been sent and Katelyn indicated that she had started the draft of the letter, but would like to include the concrete concerns of the municipalities that should be expressed in the letter instead of sending a letter that just addressed the fact that the Board is not happy with the service provided by Ambulance New Brunswick.

The Board agreed and the conversation moved to scheduling a meeting with the Minister of Health so that the Board can address all their health care concerns at one meeting. Katelyn will draft an invitation for the Minister of Health to ask for a meeting as soon as possible.

Presentations – Jamie Burke and John Hestletine (via Zoom) of Stantec, presented the Regional Housing Strategy to the WNBSC Board and answered questions regarding the data and suggested outcomes that were presented.

Motion to adopt the Regional Housing Strategy

25-0-04

Motion: Resolved that, "The Board of Directors of the Western New Brunswick Service Commission adopt the Regional Housing Strategy completed by Stantec."

Moved: Andrew Harvey

Seconded: Leonard Foster

Motion Carried.

The Board directed Katelyn to start planning for staffing within the Economic Development portfolio for a navigator to work with stakeholders that could better facilitate the action items that were presented within the Regional Housing Strategy.

The Board would also like Katelyn to reach out to Minister Hickey, the Minister responsible for the New Brunswick Housing Corporation, to secure a meeting to speak to us on the provincial objectives of this mandate.

Under New Business, Katelyn asked the Board for a motion to support the Western Valley Recreation Association in their quest to apply for funding to complete a Physical Fitness Assessment for the West NB region.

Western New Brunswick

Service Commission

Motion of support for the WVRA in their application for funding from THC

25-0-05

Motion: “Resolved that, “The Western New Brunswick Service Commission Board of Directors supports the Western Valley Recreation Association in their application for funding to complete a physical fitness recreation plan for the Western Valley.”

The Call for Interest for the Active Communities Grant Program (Pilot) must be submitted by February 15, 2025. Kelcy Kuhn will submit the Call for Interest application on behalf of the WVRA.

Moved: Trina Jones

Seconded: Lynn Hambrook

Motion Carried.

Motion to apply for funding from THC – Sport Development Workforce

25-0-06

Motion: Resolved that, “The WNBSC will submit a Call for Interest for the funding available under the Sport Development Workforce Program.”

Moved: Andrew Harvey

Seconded: Trina Jones

Motion Carried.

Motion to sign the Transfer Station Contract

25-0-07

Motion: Resolved that, “The Western Valley Regional Service Commission sign the new transfer station contract with J.S. Bellis Ltd. “

Moved: Trina Jones

Seconded: Leonard Foster

Motion Carried.

Motion to approve committee compositions

25-0-08

Motion: Resolved that, “The Board approve the suggested committee compositions as determined by the Board on January 24, 2025.”

Moved: Andrew Harvey

Seconded: Trina Jones

Motion Carried.

Andrew Harvey asked if a policy has been created yet for the Regional Festival Grants, as discussed at the working meeting on January 24, 2025. Katelyn said that she is working on one and will send it to the Board as soon as she has completed a draft.

Regional Health Recruitment Policy – see attached expenditure policy.
There was discussion about potential future delivery of this mandate by RSC staff.

It was noted that the Tourism Coordinator job posting closed on January 30, 2025 and Katelyn will set up interviews with the prospective candidates. The Chair of the Board will be part of the interview committee from now on.

Motion to Adjourn at 10:42 a.m.

Moved: Trina Jones

Seconded: Andrew Harvey

Signed: _____
Chair, Tom Eagles Secretary, Trina Jones