

Western New Brunswick Service Commission

Board of Directors
**Minutes of the March 20, 2026
Board Meeting**

Board Members In Attendance:

Chair, Tom Eagles, Mayor, District of Tobique Valley
Andrew Harvey, Mayor of Carleton North
Trina Jones, Mayor, Woodstock
Cindy McLaughlin, Mayor of Southern Victoria
Lynn Hambrook, Chair, Western Valley Rural
Tracey DeMerchant, Mayor, Hartland

Other Attendees:

Sisie Patterson, CAO of Lakeland Ridges
Julie Stockford, CAO of Hartland
Amy McIntosh, CAO of Carleton North
Jennifer Crabbe, Director of Finance, Woodstock

Regrets:

Absent:

Leonard Foster, Mayor of Lakeland Ridges

Staff In Attendance:

Katelyn McGrath, CEO
Andrea Callahan, Director of Operations (Recording Secretary)
Fred Thompson Brown, Director of Environmental Health & Public Safety
Christie Dickinson, Development Office & Housing Navigator
Wendy Marr, Community Development Coordinator
Emily Clark, Director of Economic Development and Healthcare Collaboration

Call to Order:

The Chair, Tom Eagles, called the meeting to order at 9:03 a.m.

No conflict of interest was proclaimed by those in attendance.

Motion at approve agenda

2026-0-09

Motion: Tracey DeMerchant

Seconded: Andrew Harvey

Motion Carried.

Motion to accept February 18 ,2026, minutes as distributed

2026-0-10

Motion: Tracey DeMerchant

Seconded: Andrew Harvey

Motion Carried.

Katelyn reported on the meeting with our three local MLAs that took place on March 11, 2026.

Appointment of New PRAC Member

2026-0-11

Be it resolved that, “Jennifer Watson be appointed as a member of the Western New Brunswick Planning Review Advisory Committee.”

Motion: Andrew Harvey

Seconded: Tracey DeMerchant

Motion Carried.

Katelyn reported that a letter is being sent to Service New Brunswick on behalf of all Regional Service Commissions in New Brunswick indicating their frustration in accessing PLANET accounts and associated fees.

Staff Reports

Solid Waste and Public Safety

Fred Thompson-Brown reported on the Climate Change Adaptation Program and encouraged municipalities to take advantage of this program that is, at this time, free for municipalities.

Fred also gave an update on garbage collection and recycling collections for the region and indicated what changes, if any, are coming for each municipality.

Approval to begin the process of applying for funding to purchase new garbage carts for Carleton North, Hartland and Woodstock

2026-0-12

Motion: Andrew Harvey

Seconded: Tracey DeMerchant

Motion Carried.

Fred continued his report indicating that an education campaign, mail outs, banners, etc. are forthcoming for the new Voyent Alert System that has been implemented in the Western NB region. Report attached.

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Housing

Christie Dickinson reported on her housing navigator activities and the upcoming Housing Forum on April 14, 2026. Report attached.

Community Development & Transportation

Wendy Marr reported on the Community Development portfolio and the Regional Transportation initiative indicating the increase in usership of Urban Rural Rides. Report attached.

Tourism

Ashlie Brown gave an informative report that things have been very busy within the Regional Tourism file noting the ongoing co-investment campaigns, the taping of a television/You Tube SnowTrax special in our region, along with the visit of the Northeast Chapter of Snowmobilers in mid-February. Report attached.

Economic Development and Healthcare Collaboration

Emily Clark presented on Economic Development mandate including all the events, training sessions, job fairs, Labour Market Partnership meetings that the RSC has sponsored/facilitated during the last quarter.

Emily also updated the Board on discussions with the Horizon recruitment team and potential physician visits to the Western NB region. Report attached.

No new business was presented.

The next meeting is scheduled for Friday, April 17, 2026. We will invite the CAOs to join us for this meeting.

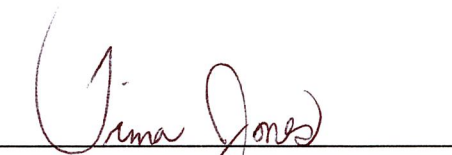
Motion to Adjourn at 11:43 a.m.

Moved: Tracey DeMerchant

Seconded: Trina Jones

Signed:


Chair, Tom Eagles


Secretary, Trina Jones