

Board of Directors

Minutes of the Board Meeting –January 24, 5:30 p.m. via Zoom

In Attendance:

Chair, Tom Eagles, Mayor, District of Tobique Valley
Cindy McLaughlin, Mayor, Village of Southern Victoria
Trina Jones, Mayor of Woodstock
Andrew Harvey, Mayor of Carleton North
Greg Lutes, Supervisor of Lakeland Ridges
Lynn Hambrook, Chair, Western Valley Rural District

Regrets:

Absent:

Tracey DeMerchant, Mayor of Hartland

Staff In Attendance:

Katelyn McGrath, CEO
Andrea Callahan, Director of Operations (Recording Secretary)

Call to Order:

The Chair, Mayor Tom Eagles called the meeting to order at 5:33 p.m. and welcomed all in attendance.

No conflict of interest was proclaimed by those in attendance.

Adoption of Agenda:

24-0-01

Motion: Resolved, “that the agenda be approved as circulated.”

Moved: Mayor, Andrew Harvey

Seconded: Mayor, Trina Jones

Motion Carried.

Approval of Minutes:

24-0-02

Motion: Resolved, “that the December 13,2023 minutes be accepted as circulated with the change of the word “judiciary” to “fiduciary” as noted by Greg Lutes.”

Moved: Mayor, Andrew Harvey

Seconded: Mayor, Trina Jones

Motion Carried.

New Business:

Transportation

24-0-03

Motion: Resolved that, "the agreement with Urban Rural Rides be extended until March of 2025."

Moved: Mayor, Andrew Harvey

Seconded: Mayor, Trina Jones

Motion Carried.

Transfer of Reserved Funds

24-0-04

Motion: Resolved that, "\$54 628 be transferred to the **Transportation Operating Fund from the Transportation Reserve Fund.**"

Moved: Mayor, Trina Jones

Seconded: Mayor, Andrew Harvey

Motion Carried.

Potential Transportation Services

24-0-05

Motion: Resolved that, "staff of the Western New Brunswick Service Commission explore the needs for expansion of the transportation offering."

Moved: Mayor, Cindy McLaughlin

Seconded: Mayor, Trina Jones

Motion Carried.

Regional Health Advisory Committee

24-0-06

Motion: Resolved that, "the members of Regional Health Advisory Committee be approved as presented."

Moved: Mayor, Trina Jones

Seconded: Mayor, Andrew Harvey

Motion Carried.

Appointment of 2023 Auditor

24-0-07

Motion: Resolved that, “Lenehan McCain be appointed as the auditor for the 2023 year-end audit.”

Moved: Greg Lutes, Supervisor, Lakeland Ridges

Seconded: Mayor, Andrew Harvey

CEO Report

Katelyn McGrath reported that the WNBSC has put out three requests for proposals. One for the Regional Housing Strategy which will include a needs assessment, another for Website Redevelopment and Design and the final RFP is for a Tourism Branding and Marketing plan.

Katelyn mentioned that the February 9th meeting will be in-person, and we will go over the submitted proposals and evaluate them at that time.

The next RFP that will be created will be for the Regional Trails Strategy.

Adjournment:

Motion: The Chair called for a motion to adjourn the meeting at 6:03 p.m.

Moved: Mayor, Trina Jones

Seconded: Mayor, Cindy McLaughlin

Recording Secretary: Andrea Callahan

Trina Jones
Secretary

Katelyn McGrath
Chief Executive Officer